

HOWLEY GRANGE PRIMARY SCHOOL ~ LETTINGS CHARGES

BASIC STANDARD CHARGE FOR ALL LETTINGS IN THE MAIN SCHOOL BUILDING

WEEKDAYS 6PM TO 10PM	£15.00
WEEKDAYS AFTER 10.00PM	£20.00
SATURDAYS	£20.00
SATURDAYS AFTER 10.00PM	£25.00
SUNDAYS AND PUBLIC HOLIDAYS	£25.00

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ADDITIONAL HOURLY RATE ON ALL DATES

COMMUNITY ROOM/ HALL/LARGE CLASSROOM	£15.00
STANDARD CLASSROOM	£12.00
PLAYING FIELD (including one Changing room, if available)	£12.00
PLAYGROUND	£12.00

BASIC CHARGES FOR ALL LETTINGS IN THE SCHOOL BUNGALOW

£25 for 1st hour + £10 for each subsequent hour / part hour

Lettings for sporting events are subject to VAT unless 10 or more dates are booked in advance.

The Governing Body reserves the right to review these charges in the event of any increase in the cost of lettings due to wage increases, or rises in heating or lighting costs.

All lettings are subject to availability of accommodation and facilities. All school events and activities take priority over hirer's requirements.

The attention of hirers is drawn to the conditions listed on the education authority's hiring application form. Letting fees do not include the use of school furniture and/or equipment unless specifically requested or arranged. The site manager will assist in the movement or setting out of chairs, tables, etc. for a small additional charge payable in advance to the school office.

The governors require a refundable cash deposit of £100 as a 'clearing up bond' in case of damage to equipment or property or excessive clearing up by the site manager after an event.

November 2017

Signed: Date:
on behalf of Howley Grange Primary School Governors